

GULF COAST TRADES CENTER

Job Announcement

Position: Transportation Maintenance Technician /Work Supervisor Position Available: 1

Opening Date: September 12, 2018

Closing Date: Until Filled

Salary: \$20.00 - \$25.00 hourly (DOE)

Status: Non-Exempt

GENERAL DESCRIPTION:

Provides routine vehicle maintenance and service the Center's vehicles and other motorized equipment. Serve as a work supervisor directing students doing routine to advanced automotive maintenance.

REPORTS TO:

Support Services Manager

SUPERVISES:

None

QUALIFICATIONS:

- Must be at least 24 years of age
- Minimum of high school diploma or GED,
- 5 years documented mechanic experience.
- Valid Class C Texas Driver's License and any other licenses or certification as required by law.
- Must demonstrate the ability to teach, communicate, and relate to students with behavior problems.
- Must pass criminal history check.
- Must pass drug screen.
- Travel as required.

SPECIFIC DUTIES:

- The ability to daily fuel the Center vehicles/equipment.
- The ability to establish and maintain a written procedure for documenting:
 - oil
 - filter
 - service requirements for Center vehicles/motorized equipment
- The ability to carry out a routine service inspection to make sure that vehicles are roadworthy. In such instances, will test and lubricate the vehicles components and replace or repair worn parts.
- Ability to supervise and direct students doing routine to advanced automotive maintenance repairs.
- Ability to relate to youth with behavioral problems.
- Ability to perform other duties as assigned.

Contact

Michelle Harris

Human Resources

143 Forest Service Rd., #233

New Waverly, Texas 77358

Phone: (936) 344-7847

Fax: (936)344-2386

Email: jobs@gctew.org