

GULF COAST TRADES CENTER

Job Announcement

Position: Transportation Maintenance Technician Position Available: 1
Opening Date: June 21, 2018 Closing Date: Until Filled
Salary: \$12.00 - \$15.00 hourly (DOE) Status: Non-Exempt

GENERAL DESCRIPTION:

Provides routine vehicle maintenance and service the Center’s vehicles and other motorized equipment.

REPORTS TO:

Support Services Manager

SUPERVISES:

None

QUALIFICATIONS:

- Must be at least 24 years of age
- Minimum of high school diploma or GED,
- 5 years documented mechanic experience.
- Valid Class C Texas Driver’s License and any other licenses or certification as required by law.
- Must pass criminal history check.
- Must pass drug screen.
- Travel as required.

SPECIFIC DUTIES:

- The ability to daily fuel the Center vehicles/equipment.
- The ability to establish and maintain a written procedure for documenting:
 - oil
 - filter
 - service requirements for Center vehicles/motorized equipment
- The ability to carry out a routine service inspection to make sure that vehicles are roadworthy. In such instances, will test and lubricate the vehicles components and replace or repair worn parts.
- Ability to relate to youth with behavioral problems.
- Ability to perform other duties as assigned.

Contact

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