

Gulf Coast Trades Center
Job Announcement

POSITION: COOK

POSITIONS AVAILABLE: one (1)

OPENING DATE: June 8, 2018

CLOSING DATE: Until filled

SALARY: \$10.50 hourly

STATUS: Non Exempt

GENERAL DESCRIPTION:

Responsible for preparation of meals for students/staff in a cafeteria style setting.

REPORTS TO:

Food Service Supervisor

SUPERVISES:

Students that may be assigned to the kitchen.

QUALIFICATIONS:

- Minimum of high school diploma or GED
- Minimum of two years experience in cafeteria style food preparation
- Ability to read menus and recipes
- Ability to work well in a team setting
- Ability to relate to youth and minority groups
- Must pass pre-employment criminal history check and drug screen

SPECIFIC DUTIES:

Must possess and demonstrate the ability to:

- Prepare meals to be served to the general student population and staff according to prepared menus in a cafeteria setting
- Cook and prepare food according to the number of persons to be served at each meal and all other general cooking duties
- Perform general sanitation duties to maintain standards of health, safety, and cleanliness in the cafeteria
- Show a professional attitude towards supervision, students, administrators co-workers
- Work their assigned schedule as posted
- Work holidays
- Work varied hours
- Exhibit personal efficiency regarding attendance, punctuality, initiative, judgment and appropriate appearance
- Perform other duties as assigned

CONTACTS:

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Human Resources

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