

THOMAS BUZBEE VOCATIONAL HIGH SCHOOL

Job Announcement

Position: Math Instructor

Position Available: 1

Opening Date: March 16, 2017

Closing Date: Until Filled

Salary: Depends on Experience

Status: Exempt

GENERAL DESCRIPTION:

This position is responsible for providing high school math instruction and support daily in a classroom setting for students. We utilize the computer based PLATO system as a self-paced program in our academic classrooms.

REPORTS TO:

Thomas Buzbee Vocational High School Administration

QUALIFICATIONS:

- BS/BA degree required.
- Appropriate secondary math SBEC certification required.
- Must be able to relate to youth and minority groups and work well in a team setting.
- Must have basic computer skills.
- Must pass a criminal history check and drug screen.
- Ability to keep confidential information.

SPECIFIC DUTIES:

- Responsible for providing math support to all students daily in an inclusive classroom.
- Comply with policies established by federal and state law, State Board of Education rule, and local board policy.
- Attend all education workshops assigned by school administration and disseminate information to appropriate staff.
- Act as math liaison as needed with contract agencies.
- Monitor student performance and prepare required reports.
- Perform other duties as assigned.

Contact

Michelle Harris

Human Resources

143 Forest Service Rd., #233

New Waverly, Texas 77358

Phone: (936) 344-7847

Fax: (936)344-2386

Email: jobs@gctcw.org

Revision 03/06/2017