

GULF COAST TRADES CENTER

Job Announcement

Position: Part-Time Relief Group Worker (on call, Weekend Shifts)

Position Available: 10

Opening Date: October 15, 2016

Closing Date: Until Filled

Salary: \$10.50 hourly

General Description:

The Relief Group Worker is responsible for providing a caring and nurturing home environment for all students. Must be committed and motivated with the ability to run group programs. Relief Group Workers must have the ability to relay information through accurate reporting and monitoring. Relief Group Workers must be willing to attend all trainings and meetings as needed to ensure that they are abreast of the necessary techniques to support students in residence. Must model appropriate behavior for students at all times through communication, dress and positive outlook/attitude. Relief Group Workers will assist in covering weekend shifts, and be on call as shifts become available.

Reports To:

Residential Supervisor

Supervises:

None

Qualifications:

- Minimum of high school diploma or GED.
- Preference is given to college students in related Behavioral Science field.
- Must have a valid Texas Drivers License.
- Must pass a criminal history check and drug screen.
- Successfully complete standard first aid and restraint training.
- Must be computer literate.
- Must be emotionally mature and be able to communicate and relate with youth.

Specific Duties:

- Employee must possess the ability to comprehend and complete:
 - 40 hours orientation process
 - 40 hours a year continuing education training module
- Supervise student behavior during non-class/shop activities.
- Restrain students when necessary using approved restraint techniques.
- Provide training and supervision for students in activities related to personal hygiene and housekeeping.
- Maintain standards of health and maintenance in assigned areas and make concise reports of student behavior.
- Carry out day to day recreation and leisure time program as developed by the Residential Supervisor.
- Conduct PPC group for youth under their supervision.
- Participate in student voting and check e-mail on a regular basis.
- Provide individual guidance to students regarding interpersonal problems.
- Perform other duties as assigned.

Contact

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